

I wish to vacate my storage space

Pitch No
Access Card No

***** 1 MONTHS NOTICE IS REQUIRED *****
***** PLEASE return this form before 1500 hrs on 1st Sept 2021 (1) *****

The pitch will be vacated **on or before 30th Sept**

I will return the **key/card** to the yard mailbox on the day of leaving (where the movement slips were placed). **DO NOT POST IT IN THE MAIL!**

Signed

Name

Address

.....

Date To be completed by the person who filled in the original booking form as the detail must be the same

***** (1). N.B.**

If this form is **collected** by 1500 hrs 1st Sept it will **not** incur extra fees as it is already paid. This is 24 hrs extra so do not expect any more late privileges.

Mail will be collected from the box by 1500 hrs on Wednesday 1st Sept 2020 . **After** this date and time it is deemed late and an extra one month will be payable and deducted from your deposit before refunding.

METHOD OF REFUND PREFERRED:- please choose from the 2 options



Cheque made out to the above and posted (**must** match that held on file)

BACS payment to:-

Account Name

Acc No Sort code